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Introduction to Privacy Practices

Dear Patient,

This is a summary of the way medical information about you may be used and disclosed, and how you can get access to this information. Dr. Wallach and his entire staff will use your medical information as part of rendering patient care. Your medical information may be used for treatment, payment, or health care operations. For example, your medical information may be used by the health care professional treating you, by the office insurance coordinator to process your payment for the services rendered, and by administrative personnel reviewing the quality and appropriateness of the care you receive. Your information may also be disclosed pursuant to applicable federal and state law.

This compliance with the “Notice of Privacy Practices for Protected Health Information” as required by the Health Insurance Portability & Accountability Act of 1996 (HIPAA).

The attached Notice is effective as of April 14, 2003.

Patient name and signature

Date